

**Wagoner Area Chamber of Commerce  
SUMMERFEST 2019  
Maple Park, Wagoner**

**MAY 30, MAY 31 and JUNE 1**

Thurs. & Fri. – 5-10 p.m. and Sat. – 4-9 p.m.

**APPLICATION & ENTRY FORM FOR VENDORS**

**\*\*\*FOOD VENDORS and FOOD FUNDRAISERS FOR NON-PROFITS  
CALL BEFORE SUBMITTING APPLICATION**

We only accept a limited number of food vendors each year. Your booth space as a food vendor is not reserved until you have spoken with the Chamber office to confirm your acceptance into the festival.

**OFFICIAL RULES**

- **ACCEPTANCE OR REJECTION OPTION:** The Summerfest Committee & the Wagoner Area Chamber of Commerce, sponsor of Summerfest, reserves the right to accept or reject any application for exhibit or display space. It also reserves the right to prohibit the exhibition or sales of any article found to be objectionable to the Summerfest Committee and/or the Wagoner Area Chamber of Commerce.
- Vendor spaces are first come first serve. Call before you apply to be sure there isn't already a vendor selling the same product. Example: Mary Kay, Paparazzi, Avon, Scentsy, etc.
- All items must be ***handcrafted by the displaying vendor in order to qualify as an arts and crafts booth.*** Festival officials will be checking prior to the festival opening. If any item is not deemed hand crafted, you will be required to pay an additional fee.
- Food vendors must be follow State of Oklahoma Department of Health guidelines. You will need to check with them for rules and regulations regarding licensing, permitting and food preparation guidelines.
- Oklahoma sales tax will be the responsibility of each vendor.
- Booth area is 12' x 12' everything must be contained within this area.
- One plug will be provided for electricity for each booth. **Vendor must provide grounded extension cord. No hard wiring into the electrical boxes. Vendor MUST have appropriate 220 cord that can be plugged into the power tree.**
- All display material is the responsibility of the exhibitor and vendors assume **ALL** responsibility for loss, theft, or damage.
- Vendor can begin set-up at 10 a.m. Thursday & must be completed by 4 p.m., Thursday. No exhibits may be removed before 9:30 p.m. on Saturday after the event closes.
- Vendors can park inside the park near their booth with a vendor parking permit displayed. However, you are not allowed to move your vehicle during festival hours, one hour prior to festival hours and 30 minutes after the festival hours. If you move your vehicle there will be a \$75 fine. This is for safety due to the high amount of foot traffic inside the park.
- Proper clean up is required. It is expected during and after Summerfest you should leave your assigned space(s) as you found it. There will be a \$25 trash fee billed after the festival if your area is not clean.
- No refunds are given for cancellations.
- **Deadline to reserve booth space is Tuesday May 28, 2018 at 4:00 p.m.** No vendors will be accepted after this date and time.

CATEGORY	(1) 12x12 BOOTH	(2) 12x12 BOOTHS
<b>Handcrafted</b> <i>All items must be handcrafted by the displaying vendor</i>	\$50	\$100
<b>Non-Profit Organizations</b> Chamber Member	Free	\$40
<b>Non-Profit Organizations</b> Non-Chamber Member	\$40	\$80
<b>Business/Commercial</b> Chamber Member	\$125	\$250
<b>Business/Commercial</b> Non-Chamber Member	\$150	\$300
<b>Political</b>	\$100	\$200
<b>Food Vendor (most food trailers need 2 spaces)</b> Chamber Member	\$125	\$250
<b>Food Vendor (most food trailers need 2 spaces)</b> Non-Chamber Member	\$150	\$300

Return with a cashier's check, money order or personal check payable to:

Summerfest  
c/o Wagoner Area Chamber of Commerce  
301 S. Grant, Wagoner, OK 74467  
918-485-3414

Select Booth Type: ( ) Handcrafted ( ) Non-Profit ( ) Business/Commercial ( ) Political  
( ) Food Vendor

Chamber Member: YES/NO ( ) ONE 12x12 BOOTH ( ) TWO 12x12 BOOTHS

Name of Business \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

Please list items you will be selling: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check the following:

\_\_\_ Yes, I do need electric (SEE OFFICIAL RULES) \_\_\_ No, I do not need electric  
\_\_\_ (1) 110 Outlet \_\_\_ (1) 220 Outlet

Amount Due: \$ \_\_\_\_\_ CASH/CHECK# \_\_\_\_\_ /PAYPAL

Booth numbers will be available Thursday morning 5/30 by 9:00 a.m., you can call 918-485-3414 for your number.

It will also be posted on the chambers Facebook page: Wagoner Area Chamber of Commerce and the Civic Center doors located at 301 S Grant Ave, Wagoner.

By signing below, I acknowledge that I have read the above official rules and agree to abide by them and the Acceptance or Rejection option. Liability: The Wagoner Area Chamber of Commerce, its Board of Directors, Summerfest, its committee, City of Wagoner, or City Council will not be held responsible for any claim, cause and action, injury, judgment or other charge of any nature whatsoever directly or indirectly.

Vendor's Signature \_\_\_\_\_ Date \_\_\_\_\_